

**South Cambridgeshire District Council  
Record of Executive Decision**

This form should be used to record key and other decisions made by individual Lead Cabinet members. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below.

<b>Lead Cabinet Member</b>	Lead Cabinet member for Planning
<b>Subject Matter</b>	Greater Cambridge Brownfield Register 2020
<b>Ward(s) Affected</b>	All Wards
<b>Date Taken</b>	Tuesday, 9 March 2021
<b>Contact Officer</b>	Mark Deas, Senior Policy Planner, Jennifer Nuttycombe, Senior Planning Policy Officer (mark.deas@greatercambridgeplanning.org, jenny.nuttycombe@scambs.gov.uk)
<b>Date Published</b>	Tuesday, 9 March 2021
<b>Call-In Expiry/Exempt from call-in</b>	Tuesday, 16 March 2021
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<b>Purpose / Background</b>
<p><b>Purpose</b></p> <p>1. The purpose of this report is:</p> <ol style="list-style-type: none"> <li>a. To agree the Greater Cambridge Brownfield Register 2020 to be published on the Councils' websites. The register will comprise a spreadsheet (Appendix 1 of this decision) and accompanying spatial data.</li> </ol> <p>2. The Executive Member for Planning Policy and Open Spaces at Cambridge City Council is also being asked to agree the Greater Cambridge Brownfield Register 2020 via a parallel decision.</p> <p><b>Greater Cambridge Brownfield Register and national guidelines</b></p>

3. The government's Planning Practice Guidance sets out clear parameters for the compilation and publication of brownfield land registers.
4. The purpose of brownfield land registers is to provide up-to-date and consistent information on sites that local authorities consider to be appropriate for residential development having regard to the criteria set out in [national regulations](#). Registers should be published locally as open data and will provide transparent information about suitable and available sites.
5. [National regulations](#) require local planning authorities in England to prepare, maintain and publish registers of previously developed (brownfield) land. Previously developed land is defined in [Annex 2 of the National Planning Policy Framework](#). Previously developed land is referred to as brownfield land.
6. Brownfield land registers can contain two parts. Part 1 comprises all brownfield sites that a local planning authority has assessed as appropriate for residential development. This will include sites with extant full or outline planning permission, prior approval permissions, allocations in the adopted Local Plans and Area Action Plans, and sites with permission in principle. Part 2 is a subset of Part 1 and comprises only those sites in Part 1 where the local planning authority has decided that the land would be suitable for a grant of permission in principle for residential development. The Greater Cambridge Brownfield Register does not include a Part 2, as no sites with permission in principle meet the criteria for inclusion on the brownfield land register.
7. Sites should be included in the register where they are at least 0.25 hectares in area or are capable of supporting at least five dwellings. Sites must also be suitable and available for residential development. Residential development of the land must be considered achievable (within 15 years). Local planning authorities should also have regard to the development plan, national policies and advice, and any guidance issued by the Secretary of State.
8. Local planning authorities are not required to undertake consultation in relation to sites they propose to include only in Part 1 of registers. However, they are required to review and update the register at least annually.
9. The information to be included in brownfield land registers is set out in [national regulations](#). The format requirements are set out in the [brownfield land register data standard](#) published by the Ministry of Housing, Communities and Local Government. Local planning authorities are encouraged to publish their Register in this format to enable compliance with requests for information issued by the Secretary of State.
10. The Greater Cambridge Brownfield Register has been compiled in line with Planning Practice Guidance. It contains details of about 80 sites in each of Cambridge and South Cambridgeshire. The previous registers have been reviewed. Existing entries have been removed or amended as appropriate to reflect development activity on these sites. Recent planning decisions have been examined to identify new entries for the Register. The final register includes only sites with planning permission or allocations in the adopted plans.
11. The Greater Cambridge Brownfield Register contains two registers. One covers Cambridge and the other covers South Cambridgeshire. They are published as

separate worksheets within the same spreadsheet. This approach is considered to be consistent with other monitoring work undertaken by the Greater Cambridge Shared Planning Service.

**Next Steps**

12. Once agreed by the Cabinet Member for Planning at South Cambridgeshire District Council and the Executive Member for Planning Policy at Cambridge City Council, the Greater Cambridge Brownfield Register 2020 will be published on both Councils' websites.

**Declaration(s) of Interest**

*Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.*

None

**Dispensation(s)**

*In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.*

None

**Consultation**

*Record below all parties consulted in relation to the decision.*

Local planning authorities are not required to undertake consultation in relation to sites they propose to include only in Part 1 of registers.

**Other Options Considered and Reasons for Rejection**

To not publish the Greater Cambridge Brownfield Register.

Reason for Rejection: Government requires that local planning authorities review, update and publish their brownfield land register at least annually.

Final decision	Reason(s)
<p>That the Cabinet Member for Planning agrees:</p> <ul style="list-style-type: none"> <li>a. The Greater Cambridge Brownfield Register - spreadsheet (Appendix 1 of this decision) and accompanying spatial data - to be published on the Councils' websites.</li> <li>b. A parallel decision is being considered by Cambridge City Council and delegated authority is given to the Joint Director for Planning and Economic Development to agree any minor editing, or amendments to the response agreed by the City Council, that are consistent with the overall approach as set out in Appendix 1.</li> </ul>	<p>Publication of the Greater Cambridge Brownfield Register is a requirement under national Planning Practice Guidance and the Town and Country Planning (Brownfield Land Register) Regulations 2017.</p>

Signed	Name	Signature	Date
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	<b>(CAPITALS)</b>		
Lead Cabinet Member	Signed copy available upon request from Democratic Services (democratic.services@scams.gov.uk)		
Chief Officer			

<b>Further Information</b>